

CCC Committee meeting minutes 25/6/13

Present: Nina, Cedd, Charlie

Apologies: Katie, Pete, Barbara, Michele

Topic	Actions
Level 1 coaches at reservoir weekly for newcomers	- Nina to draft rota - Charlie to send suggested session plan
Sportivate	Charlie to sort current issues raised by Michele
Polo goals	- Charlie to work with Barry to submit funding application
Spraydeck tests	- nina to ask John for dates and contact eligible people (FSRT and / or coaching qualifications) to make sure they can do the tests - nina to look into FSRT dates coming up and promote in club
Developing club - more coaches - funding available, ?club subsidy	Discuss at next meeting
Noticeboard	Nina to coordinate
Publicity - new flyers using website branding needed e.g. for climbing centre etc	Cedd to draft
Website	Nina to coordinate Yat trip report
Health and Safety - proposals for videos of spraydeck test and of boat lifting technique - could also extend to polo skills for website	Cedd to coordinate
Duty desk - A3 whiteboard and pens needed for updates / messages	Katie was volunteered to coordinate in her absence
Discussion around Open Day/ feedback - volunteers worked extremely hard	- Nina to liaise with Terry re organisation for next year - issues around being asked for risk assessments on the day (clarification needed), and birthday party being booked at same time taking up staff availability - next year poster may need to be clearer around over 8s on water only and admission free (without BBQ) - Nina to check with Barbara re report for Canoe Focus