

6/11/16 Castle Canoe club meeting minutes

Present: Laura, Dave, Pete, Barbara, Will, Katie, Nina

Topic	Discussion points	Actions
Constitution	Will has completed template, previous version is now out of date.	
Survey	Survey results document circulated to committee – thanks to Will. Contains areas for development etc, e.g. raise presence in local area. Identified need for more structured support after Induction. Consider subsidy for Level 1 coaching course as part of encouraging people within club to get qualifications and develop coaching / leadership	<ul style="list-style-type: none"> - Date to be set to present survey to club in New Year and involve members directly in developing CCC
Induction / Duty	<p>Not all new members are clear that they need to do this.</p> <p>New system for Duty – some confusion. Induction now covers welcome to new members role, no longer need to man desk but this has not been shared with members.</p> <p>Need to update list of who can lead on Induction and who can be 'trainee' -</p>	<ul style="list-style-type: none"> - Email to club to clarify expectation - Barbara to check expectation of Induction / Duty still included as part of membership form - Pete to clarify what Duty now needs to involve with John - Laura updating list of trained / experienced Induction leaders and identify 'trainees' - Barbara will run regaur Induction training for new members
Kit hire	Proposed arrangement: club takes on responsibility rather than individuals writing cheques (often don't have cheque books). Possibility of taking out insurance - the costs could be covered by club or individuals at point of boat hire.	<ul style="list-style-type: none"> - Katie to look into costs for insurance
Slalom	Getting money from Hackney towards slalom gates – goes to club as smaller organisation. West Res to start slalom youth team next year. Jess keen to get involved and build interest in CCC.	<ul style="list-style-type: none"> - West Res planning to organise formal slalom session, CCC to let club know when dates set

Over 50s	Carolyn has contact for source of funding for sport for over 50s	<ul style="list-style-type: none"> - Consider ways to encourage age group and apply for funding
Under 18s	CCC looking into extending to accompanied under 18s, to allow families to paddle together. Discussion re what would qualify as responsible adult (eg parent only or formal identification needed?).	<ul style="list-style-type: none"> - Jess will follow up requirements for this
Pool sessions	Cedd organising pool sessions – once a month, more if popular. John may be able to use links with GLL to provide session with a coach at a similar cost	<ul style="list-style-type: none"> - John to provide more information
Training	John confirmed West Res fully staffed: can hire staff including kit hire for £52.50 per person. Intro to Whitewater – need to book with GLL for spring (to lead in to Symonds Yat trip) John planning strength and conditioning training. Carolyn hoping to organise a 2star course. Potential to get funding towards Level 1 coaching? Number of training opportunities planned, people will be identified to lead on individual parts of training	<ul style="list-style-type: none"> - Publicise to club - ?Pete to book or delegate - Pete to express tentative interest on behalf of club - Carolyn to publicise with club - Katie to plan out calendar and try to coordinate
Club trips	Club intro to sea-kayaking discussed with John to take place in spring: John would support with coached reservoir session at £52.50 per day and club to run trip, John would support planning of trip. Could contribute to 2 star award? Encourage members to organise trips, no experience needed – plan to have resources available on website.	<ul style="list-style-type: none"> - Confirm dates for intro to sea kayaking - Barbara to draft document on how to organise trips to upload to website
Whitewater Safety and Rescue (WWSR)	Enough interest within club to organise as club trip and book own course / coach	<ul style="list-style-type: none"> - Katie to look into dates / costs and who is interested
Signing in friends	Unclear re current rules. Currently can sign in guests 5 times a year. Proposal to make clear that this is limited to 2 guests at one time, and one guest can come up to a max of 3 times.	<ul style="list-style-type: none"> - Barbara to change website to reflect clarification - Will to email club once Pete has confirmed the proposed limits with John
AOB	Can John alert club if car park is likely to be busy?	<ul style="list-style-type: none"> - Pete to follow up with John

	Kayak wheels could be bought by club to increase accessibility Board: is a mess	- Pete to find out actual costs for kayak wheels
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